

Your name: _____

Application date:

Please answer questions as completely as possible. Thank you.

I. EDUCATIONAL BACKGROUND:

1. Did you graduate from high school?: Yes No if no, why?:

2. Have you or are you presently attending college? Yes No if yes, what is your major or field of study?: _____
3. If you are not attending college, do you have any future plans to do so? Yes No Explain: _____
4. Other comments: _____

II. WORK HISTORY:

1. What was your position or title at present or last job: _____
2. What type of business?: _____
3. What did your responsibilities entail? _____

4. Who did you report to: _____
5. What was your relationships with superiors like?: _____

6. What was your relationships with co-workers like?: _____

7. Did you work alone, with others or both?: _____
8. Do you prefer working alone or with others?: _____

9. What types of problems did you encounter in past jobs?: _____

10. What did you like best about your job?: _____

11. What did you like least about your job?: _____

12. What is the best way to handle problems and/or complaints that arise on the job?:

13. What was your starting pay at last/current job?: _____
14. What was your pay when you left?: _____
15. Why did you leave this company?: _____

16. Do you think they would rehire you?: Yes No if no,
why?: _____

17. What are you looking for in this job that you didn't have in last job?: _____

18. Why do you want to work at ShelterCLEAN?: _____

19. How did you find out about our company: _____

III. DRIVING HISTORY:

1. Did you drive at prior jobs?: Yes No
2. What types of vehicles?: _____

- 3. Were you involved in any vehicular accidents or on-the-job injuries? Yes No
If yes, please explain: _____

- 4. Have you received any citations for moving violations in the past 3 years? Yes
No If yes please explain: _____

- 5. How long have you had your driver's license?: _____
- 6. Have you ever had it suspended/revoked?: Yes No If yes, explain: _____

IV. WORK SAFETY HISTORY

- 1. Have you ever been disciplined for violating safety policies and procedures? Yes
 No If yes, please explain: _____
- 2. Can you handle weight up to 50 lbs. easily and regularly? Yes No If no,
please explain: _____
- 3. How would you handle someone who neglects safety rules and procedures?:

- 4. Other comments: _____

V. GENERAL

- 1. What shifts can you work?: 6:00 am-2:30 pm 5:00 pm-1:30 am 10:30 pm-
7:00 am Other _____
- 2. What shift do you prefer?: _____
- 3. Can you work overtime and weekends if necessary?: Yes No If no, please
explain:
- 4. In the Counties of Los Angeles, Orange and Riverside what specific areas are you
familiar with?: _____

- 5. Are you familiar with Thomas Guide Map books, and if so have you had the opportunity to use?: Yes No

- 6. Have you any general maintenance cleaning experience?: Yes No If so, please explain: _____

- 7. Please list tools/equipment you have used: _____

- 8. Have you any experience using the following tools?:
- 9. Electric drill roto-hammer generators handtools: screwdrivers pliers; etc.
 pushbrooms shovels squeegees Other: _____
- 10. Activities, interests or hobbies that would be of help to you in your job at ShelterCLEAN?: _____

- 11. Do you have any personal feelings about working with different types of people?:
Yes No If yes, please explain: _____

- 12. Do you have any supervisory experience? Yes No If yes, please explain:

- 13. Why should we consider hiring you?: _____

